



VOLUNTEERING

Assessors cannot be related to a DofE participant. They should be an 'expert' in the chosen activity (such as the activity leader). DofE Leaders must approve the choice of Assessor for each section.

Detach and hand this to your Assessor at the **START** of your DofE activity.

My name: _____

eDofE ID No: _____

Assessor's Guidance Notes

Thank you for your time and commitment offering to assess me for the Volunteering section of my DofE programme.

I hope that you will enjoy your involvement, helping me through the section and to get the most from my activities and complete this section.

For this section of my **Gold** DofE programme, I have to give practical voluntary service to individuals, the environment or my community over a set period of time. I need to spend the following length of time regularly doing my volunteering activity, averaging at least one hour a week:

_____ months

Can you please:

- Understand what I want to get out of it and help me set my goals
- Help me with advice, training and supervision as needed
- Support and encourage me while I'm volunteering
- Be available throughout my volunteering time and monitor my progress
- Do a final assessment at the end – discussing my experiences, how I developed and reached my goals.

When I have completed the time requirements and achieved my goals, please can you register your comments on my progress by the suggested methods overleaf. This will be my evidence of completing my Volunteering section.

Assessor's Guidance Notes - VOLUNTEERING

The Volunteering section

Aim: To inspire young people to make a difference within their communities or to an individual's life and develop compassion by giving service to others.

Completion of the section

Young people have met the DofE requirements if they've volunteered regularly, averaging at least one hour a week over the agreed time and if they've demonstrated effort, perseverance and improvement.

Your Assessor's report

Please take the time to think about what evidence you provide. You can talk about training, team contribution (if applicable) and achievement of their personal goals.

What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme. So please make your comments personal, positive and engaging. Remember to include the activity start and end dates.

Online

To enter your report online, visit www.DofE.org/assessor (or scan this QR code) and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.



or...

On paper

Please fill in your comments on the Assessor's Report sheet which the participant received in their *Welcome Pack* and will hand to you at the end of their activity. Return this to the young person, who will scan it and upload it into eDofE, our online system. You can also supply a certificate, letter etc. for them to scan.



ASSESSOR'S REPORT VOLUNTEERING

Detach and hand this to your Assessor
at the **END** of your DofE activity.

To the participant

Remove this sheet, fill in your details on the other side and hand it to your Assessor when you have completed the activity for the required period of time.

If your Assessor chooses to complete their report online, it will be sent to your DofE Leader to approve. If the Assessor completes this form, when they return it to you completed and signed, scan or photograph it and upload it to eDofE, marking it as an 'Assessor's report'. When it has been approved you will see it appear in your Evidence folder in eDofE. **You can then submit this section for sign-off.** You can also add your own comments in eDofE.

To the Assessor

Thank you for assessing this participant in their volunteering activity for their Duke of Edinburgh's Award.

To achieve an Award, participants need to prove what activities they've been doing, how they've progressed and how they've met the goals they set for each section. Please complete your report online at:



www.DofE.org/Assessor

You will need the information in the top right-hand box of the other side of this sheet to make your report. Alternatively, you can write your comments in the space provided overleaf and return this sheet to the participant.

What to include in a report:

Please describe the achievements of the participant as they undertook this section. Say how they met their goals, what skills they have developed and mention any memorable things that they accomplished. Please remember to keep your comments personal, positive and encouraging.

Thank you for supporting young people with their DofE activities.

Assessor's Report - VOLUNTEERING



ASSESSOR'S REPORT VOLUNTEERING

Participant: _____
eDofE ID No: _____
Level: Gold

Activity: _____

Date started: ____/____/____ Completed: ____/____/____

Goals set by participant: _____

Assessor's comments:

Please write as much as possible, talking about training, teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme.

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Participants should scan or photograph this page and upload to eDofE as evidence.



PHYSICAL

Assessors cannot be invited to a DofE participant. They should be set up as a member of the eDofE activity group as a member. DofE Leaders must approve the order of an Assessor for each section.

Detach and hand this to your Assessor at the **START** of your DofE activity.

My name: _____ eDofE ID No: _____

Assessor's Guidance Notes

Thank you for your time and commitment offering to assess me for the Physical section of my DofE programme.

I hope that you will enjoy your involvement, helping me through the section and to get the most from my activities and complete this section.

For this section of my **Gold** DofE programme, I have to improve in an area of sport, dance or fitness over a set period of time. I need to spend the following length of time regularly doing my physical activity, averaging at least one hour a week:

months

Can you please:

- Understand what I want to get out of it and help me set my goals
- Help me with advice, training and supervision as needed
- Support and encourage me while I'm doing my physical activity
- Be available throughout the time I'm doing my activity and monitor my progress
- Do a final assessment at the end – discussing my experiences, how I developed and reached my goals.

When I have completed the time requirements and achieved my goals, please can you register your comments on my progress by the suggested methods overleaf. This will be my evidence of completing my Physical section.

Assessor's Guidance Notes – PHYSICAL

The Physical section

Aim: To inspire young people to achieve greater physical fitness and a healthy lifestyle through participation and improvement in physical activity.

Completion of the section

Young people have met the DofE requirements if they've undertaken regular physical activity averaging at least one hour a week over the agreed time and have demonstrated effort, perseverance and improvement.

Your Assessor's report

Please take the time to think about what evidence you provide. You can talk about training, team contribution (if applicable) and achievement of their personal goals.

What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme. So please make your comments personal, positive and engaging. Remember to include the activity start and end dates.

Online

To enter your report online, visit www.DofE.org/assessor (or scan this QR code) and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.



or...

On paper

Please fill in your comments on the Assessor's Report sheet which the participant received in their *Welcome Pack* and will hand to you at the end of their activity. Return this to the young person, who will scan it and upload it into eDofE, our online system. You can also supply a certificate, letter etc. for them to scan.



ASSESSOR'S REPORT PHYSICAL

Detach and hand this to your Assessor
at the END of your DofE activity.

To the participant

Remove this sheet, fill in your details on the other side and hand it to your Assessor when you have completed the activity for the required period of time.

If your Assessor chooses to complete their report online, it will be sent to your DofE Leader to approve. If the Assessor completes this form, when they return it to you completed and signed, scan or photograph it and upload it to eDofE, marking it as an 'Assessor's report'. When it has been approved you will see it appear in your Evidence folder in eDofE. You can then submit this section for sign-off. You can also add your own comments in eDofE.

To the Assessor

Thank you for assessing this participant in their physical activity for their Duke of Edinburgh's Award.

To achieve an Award, participants need to prove what activities they've been doing, how they've progressed and how they've met the goals they set for each section. Please complete your report online at:

www.DofE.org/Assessor



You will need the information in the top right-hand box of the other side of this sheet to make your report. Alternatively, you can write your comments in the space provided overleaf and return this sheet to the participant.

What to include in a report:

Please describe the achievements of the participant as they undertook this section. Say how they met their goals, what skills they have developed and mention any memorable things that they accomplished. Please remember to keep your comments personal, positive and encouraging.

Thank you for supporting young people with their DofE activities.

Assessor's Report - PHYSICAL



ASSESSOR'S REPORT PHYSICAL

Participant: _____
eDofE ID No: _____
Level: Gold

Activity: _____

Date started: ____/____/____ Completed: ____/____/____

Goals set by participant: _____

Assessor's comments:

Please write as much as possible talking about training, teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme.

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Participants should scan or photograph this page and upload to eDofE as evidence.



DofE

SKILLS

Detach and hand this to your Assessor at the **START** of your DofE activity.

Assessors cannot be related to a DofE participant. They should be an 'expert' in the chosen activity (such as a teacher). DofE Leaders must approve the choice of Assessor for each section.

My name: _____ eDofE ID No: _____

Assessor's Guidance Notes

Thank you for your time and commitment offering to assess me for the Skills section of my DofE programme.

I hope that you will enjoy your involvement, helping me through the section and to get the most from my activities and complete this section.

For this section of my **Gold** DofE programme, I have to show development of practical, social or personal skills over a set period of time. I need to spend the following length of time regularly doing my skills activity, averaging at least one hour a week:

_____ months

Can you please:

- Understand what I want to get out of it and help me set my goals
- Help me with advice, training and supervision as needed
- Support and encourage me while I'm learning and doing my skill
- Be available during the time I'm doing my skills activity and monitor my progress
- Do a final assessment at the end – discussing my experiences, how I developed and reached my goals.

When I have completed the time requirements and achieved my goals, please can you register your comments on my progress by the suggested methods overleaf. This will be my evidence of completing my Skills section.

Assessor's Guidance Notes – SKILLS

The Skills section

Aim: To inspire young people to develop practical and social skills and personal interests.

Completion of the section

Young people have met the DofE requirements if they've undertaken their activity regularly, averaging at least one hour a week over the agreed time and have demonstrated effort, perseverance and improvement.

Your Assessor's report

Please take the time to think about what evidence you provide. You can talk about training, progress, personal development and achievement of their goals.

What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme. So please make your comments personal, positive and engaging. Remember to include the activity start and end dates.

Online

To enter your report online, visit www.DofE.org/assessor (or scan this QR code) and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.



or...

On paper

Please fill in your comments on the Assessor's Report sheet which the participant received in their *Welcome Pack* and will hand to you at the end of their activity. Return this to the young person, who will scan it and upload it into eDofE, our online system. You can also supply a certificate, letter etc. for them to scan.

Detach and hand this to your Assessor
at the **END** of your DoFE activity.



ASSESSOR'S REPORT SKILLS

To the participant

Remove this sheet, fill in your details on the other side and hand it to your Assessor when you have completed the activity for the required period of time.

If your Assessor chooses to complete their report online, it will be sent to your DoFE Leader to approve. If the Assessor completes this form, when they return it to you completed and signed, scan or photograph it and upload it to eDofE, marking it as an 'Assessor's report'. When it has been approved you will see it appear in your Evidence folder in eDofE. **You can then submit this section for sign-off.** You can also add your own comments in eDofE.

To the Assessor

Thank you for assessing this participant in their skills activity for their Duke of Edinburgh's Award.

To achieve an Award, participants need to prove what activities they've been doing, how they've progressed and how they've met the goals they set for each section. Please complete your report online at:

www.DofE.org/Assessor



You will need the information in the top right-hand box of the other side of this sheet to make your report. Alternatively, you can write your comments in the space provided overleaf and return this sheet to the participant.

What to include in a report:

Please describe the achievements of the participant as they undertook this section. Say how they met their goals, what skills they have developed and mention any memorable things that they accomplished. Please remember to keep your comments personal, positive and encouraging.

Thank you for supporting young people with their DoFE activities.

Assessor's Report – SKILLS



ASSESSOR'S REPORT SKILLS

Participant: _____
eDofE ID No.: _____
Level: **Gold**

Activity: _____

Date started: ___/___/___ Completed: ___/___/___

Goals set by participant: _____

Assessor's comments:

Please write as much as possible, talking about learning, teamwork, if applicable, and achievements. When you write will calculate the achievement of the young person, and will form part of their permanent record of their DoFE Experience

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Participants should scan or photograph this page and upload to eDofE as evidence.



EXPEDITION

In the Expedition section, Assessors must be a DofE Accredited Expedition Assessor.

Detach and hand this to your Assessor at the **START** of your DofE activity.

My name: _____ eDofE ID No: _____

Expedition Assessor's Guidance Notes

Thank you for your time and commitment offering to assess me for the Expedition section of my DofE programme.

I hope that you will enjoy your involvement, helping me through the section and to get the most from my activities and complete this section.

For this section of my **Gold** DofE programme, I have to plan, train for and undertake an expedition. For this level I need to do my expedition over:

4 days and **3** nights

with an acclimatisation day immediately before the expedition

As a guardian of the DofE's high standards, your role is to:

- Ensure that the aim of the expedition is met.
- Protect the interests of the DofE.
- Ensure that the 20 conditions of the Expedition section are fulfilled.
- Provide, as appropriate, local expedition area information to teams to help them decide how best to meet the 20 conditions.
- Be a fair, impartial and positive person who adds to the expedition experience, supports the team and sees a successful outcome.
- Do a final debrief at the end – discussing their experiences, how they developed and reached their goals.

When I have completed my expedition and achieved my aim, please can you register your comments on my progress by the suggested methods overleaf.

This will be my evidence of completing my Expedition section.

Assessor's Guidance Notes - EXPEDITION

The Expedition section

Aim: To inspire young people to develop initiative and a spirit of adventure and discovery, by planning, training for and completing an adventurous journey as part of a team.

Completion of the section

Young people have met the DofE requirements when they have successfully completed their qualifying expedition in line with the 20 conditions and delivered their presentation.

Your Expedition Assessor's report

Please take the time to think about what evidence you provide. You can talk about training, team contribution and achievement of their personal goals.

What you write will celebrate the achievement of the young person and will form part of their permanent record of their DofE programme. So please make your comments personal, positive and engaging. Remember to include the activity start and end dates.

Online

To enter your report online, visit www.DofE.org/assessor (or scan this QR code) and follow the instructions. You will need the participant's name, their eDofE ID number, their DofE level and the section you have assessed.



Or...

On paper

Please fill in your comments on the Assessor's Report sheet which the participant received in their *Welcome Pack* and will hand to you at the end of their activity. Return this to the young person, who will scan it and upload it into eDofE, our online system. You can also supply a certificate, letter etc. for them to scan.



ASSESSOR'S REPORT EXPEDITION

In the Expedition section, Assessors must be a DofE Accredited Expedition Assessor.

Detach and hand this to your Assessor at the **END** of your DofE activity.

To the participant

Remove this sheet, fill in your details where indicated and hand it to your Assessor at the start of your expedition.

If your Expedition Assessor chooses to complete their report online, it will be sent to your DofE Leader to approve. If the Assessor completes this Assessor's Report card, when they return it to you completed and signed, scan or photograph it and upload it to eDofE, marking it as an 'Assessor's report'. When it has been approved you will see it appear in your Evidence folder in eDofE. **You can then submit this section for sign-off.** You can also add your own comments in eDofE. Remember, you must also complete the training element of your expedition section on eDofE.

To the Expedition Assessor

Thank you for assessing this participant in their expedition activity for their Duke of Edinburgh's Award. Please complete your report online at:

www.DofE.org/Assessor

You will need the information in the top right-hand box of the other side of this sheet to make your report. Alternatively, you can write your comments in the space provided overleaf and return this sheet to the participant. Please remember to keep your comments personal, positive and encouraging.



Practice expedition

I confirm that the above participant has successfully completed all aspects of the Expedition Training Framework and practice expedition(s) for this DofE level.

Signature of Supervisor:

Name of Supervisor:

Date: ___/___/___

Assessor's Report - EXPEDITION



ASSESSOR'S REPORT EXPEDITION

Participant: _____
eDofE ID No: _____
Level: Gold

Qualifying expedition

Aim: _____

Dates: _____ Notification no. (if relevant): _____

Area: _____

Expedition Assessor's full name: _____

Email: _____ Phone: _____

Expedition Assessor's ID No: _____

Pre-expedition check completed on (date): ___/___/___

Expedition Assessor's comments:

Signature: _____ Date: ___/___/___

Participants should scan or photograph this page and upload to eDofE as evidence.

Detach and hand this to your Assessor
at the **START** of your DoFE activity.



RESIDENTIAL

Assessors cannot be related to a DoFE participant. They should be an 'expert' in the chosen activity (such as the activity leader). DoFE Leaders must approve the activity and the choice of Assessor.

My name: _____

eDoFE ID No: _____

Assessor's Guidance Notes

Thank you for your time and commitment offering to assess me for the Residential section of my DoFE programme.

I hope that you will enjoy your involvement, helping me through the section and to get the most from my activities and complete this section.

For this section of my **Gold** DoFE programme I have to undertake a shared activity or specific course, with people I don't know in a residential setting away from home, and in an unfamiliar environment for five days and four nights.

Can you please:

- Understand what I want to get out of it and help me set my goals.
- Help me with advice, training and supervision as needed.
- Support and encourage me while I'm on the residential.
- Be available throughout my residential and monitor my progress.
- Do a final assessment at the end – discussing my experiences, how I developed and reached my goals.

When I have completed the time requirements and achieved my goals, please can you register your comments on my progress by the suggested methods overleaf.

This will be my evidence of completing my Residential section.

Assessor's Guidance Notes – RESIDENTIAL

The Residential section

Aim: To inspire participants through a concentrated involvement with people they don't know, who are usually from different backgrounds, and bring alternative views to the challenges they will face. The Residential section broadens their experiences by empowering them to make a difference in a team-based residential setting.

Completion of the section

Participants undertake a shared activity or specific course with people they don't know in a residential setting away from home and in an unfamiliar environment. Evenings are often as much a part of the experience as the daytime activities.

Your Assessor's report

Please take the time to think about what evidence you provide. You can talk about training, progress, team contribution (if applicable), personal development and achievement of their goals.

What you write will celebrate the achievement of the young person and will form part of their permanent record of their DoFE programme. So please make your comments personal, positive and engaging. Remember to include the activity start and end dates.

Online

To enter your report online, visit www.DofE.org/assessor (or scan this QR code) and follow the instructions. You will need the participant's name, their eDoFE ID number, their DoFE level and the section you have assessed.



or...

On paper

Please fill in your comments on the Assessor's Report sheet which the participant received in their *Welcome Pack* and will hand to you at the end of their activity. Return this to the young person, who will scan it and upload it into eDoFE, our online system. You can also supply a certificate, letter etc. for them to scan.

Detach and hand this to your Assessor
at the **END** of your DoFE activity.



ASSESSOR'S REPORT RESIDENTIAL

To the participant

Remove this sheet, fill in your details on the other side and hand it to your Assessor when you have completed the residential activity.

If your Assessor chooses to complete their report online, it will be sent to your DoFE Leader to approve. If the Assessor completes this form, when they return it to you completed and signed, scan or photograph it and upload it to eDofE, marking it as an 'Assessor's report'. When it has been approved you will see it appear in your Evidence folder in eDofE. You can then submit this section for sign-off. You can also add your own comments in eDofE.

To the Assessor

Thank you for assessing this participant in their residential activity for their Duke of Edinburgh's Award.

To achieve an Award, participants need to prove what activities they've been doing, how they've progressed and how they've met the goals they set for each section. Please complete your report online at:



www.DofE.org/Assessor

You will need the information in the top right-hand box of the other side of this sheet to make your report. Alternatively, you can write your comments in the space provided overleaf and return this sheet to the participant.

What to include in a report:

Please describe the achievements of the participant as they undertook this section. Say how they met their goals, what skills they have developed and mention any memorable things that they accomplished. Please remember to keep your comments personal, positive and encouraging.

Thank you for supporting young people with their DoFE activities.

Assessor's Report - RESIDENTIAL



ASSESSOR'S REPORT RESIDENTIAL

Participant: _____
eDofE ID No: _____
Level: **Gold**

Details of activity: _____

Date started: ____/____/____ Completed: ____/____/____

Goals set by participant: _____

Assessor's comments:

Please write as much as possible, talking about training, teamwork (if applicable) and achievements. What you write will celebrate the achievement of the young person and will form part of their permanent record of their DoFE programme.

Signature: _____

Assessor's first name: _____ Last name: _____

Assessor's position/qualification: _____

Assessor's phone number: _____

Assessor's email: _____

Participants should scan or photograph this page and upload to eDofE as evidence.